

# Final summary report



Please fill out this short final report and attach your more comprehensive report to this document.

Project Title:

---

Project number: \_\_\_\_\_

Church Organisation/ Partner: \_\_\_\_\_

Name of responsible person: \_\_\_\_\_

Country: \_\_\_\_\_

Total costs: \_\_\_\_\_ Funding amount: \_\_\_\_\_

Short description of the project, including changes (max. 1.000 characters):

---

Achieving the project objectives and target groups (max. 500 characters):

---

# Financial Report



<b>Expenses</b>	<b>Plan</b>	<b>Actual</b>
1. Program costs	_____	_____
2. Public Relation + Material	_____	_____
3. Administration + Overhead	_____	_____
4. Others	_____	_____
5. Unforeseen	_____	_____
<b>Total</b>	_____	_____
<b>Income</b>	<b>Plan</b>	<b>Actual</b>
1. Own Contribution	_____	_____
2. Third Parties	_____	_____
3. Others	_____	_____
4. ZMÖ	_____	_____
<b>Total</b>	_____	_____
<b>Summary</b>	<b>Plan</b>	<b>Actual</b>
Expenses	_____	_____
Income	_____	_____
<b>Total</b>	_____	_____

I / we hereby confirm that all information is verified true and correct, that the expenditure is necessary, that we have used the funds economically and sparingly and that the above information corresponds to the provided receipts.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Place

\_\_\_\_\_  
Signature of responsible Person