

Final summary report



Please fill out this short final report and attach your more comprehensive report to this document.

Project Title:

Project number: _____

Church Organisation/ Partner: _____

Name of responsible person: _____

Country: _____

Total costs: _____ Funding amount: _____

Short description of the project, including changes (max. 2.000 characters):

Achieving the project objectives and target groups (max. 1.000 characters):

Financial Report



Expenses	Plan	Actual
1. Program costs	_____	_____
2. Public Relation + Material	_____	_____
3. Administration + Overhead	_____	_____
4. Others	_____	_____
5. Unforeseen	_____	_____
Total	_____	_____

Income	Plan	Actual
1. Own Contribution	_____	_____
2. Third Parties	_____	_____
3. Others	_____	_____
4. ZMÖ	_____	_____
Total	_____	_____

Summary	Plan	Actual
Expenses	_____	_____
Income	_____	_____
Total	_____	_____

I / we hereby confirm that all information is verified true and correct, that the expenditure is necessary, that we have used the funds economically and sparingly and that the above information corresponds to the provided receipts.

Date

Place

Signature of responsible Person